

Class Observation Sheet I *(For observer)*

Course Code: _____

Course Name: _____

Number of Student: _____

Teacher: _____

Observer: _____

Total Observation Time: _____ min

Class Type: In-person/ Mix/ Online

Date: _____

TASK	NOTES
Lesson Structure ♦ Class warmer (開場) ♦ The number and structure of the activities ♦ How the activities build on each other	
Class Management ♦ Time management regarding lecturing, teacher-student interaction, student-student activities ♦ Do student work in group, pair and individual work throughout the class? ♦ Are students grouped to maximize the chances of English being used?	
Materials ♦ The types of material the teacher used ♦ The use of other resources ♦ Support for professional terminology ♦ How the teacher uses the whiteboard and technology support	
Teacher's Language ♦ How the teacher gives instructions, explains or deliver the content? ♦ How often does the teacher ask the students questions? ♦ How the teacher gives feedback and encouragement	
Students' use of language ♦ How often do students interact with the teacher and each other? ♦ Do student ask questions spontaneously or answer only when asked? ♦ Problems students have	
The classroom ♦ The general learning atmosphere. The teacher's authority and rapport with the students. ♦ General organization in the classroom	
What I have learned What would you take away from this lesson and do in your own classes?	